REQUEST FOR QUALIFICATIONS

Stroudwater Trail Design

Background & Purpose

Portland Trails, a 501(c)3 non-profit organization, is issuing a Request for Qualifications from consultants to assist in the creation of a design package and "kit of tools" for our growing trail network, with a specific focus on a route between Outer Congress Street, Brighton Avenue and Westbrook that we are calling the Stroudwater Connector. This design will guide us as we seek funding and plan the buildout of these trails, as well as serving as a template for other major connector routes throughout our system.

These trails are intended to be major transportation corridors for non-automotive travel, including pedestrians, bicycles, e-bikes, wheelchairs, strollers and the like. Routes will link a variety of surface types including pavement, stone dust, wooden boardwalks and bridges, and on-street sections with or without sidewalks. Amenities such as seating, visual gateways, landscape and artistic elements will be considered for various locations.

Scope of Work

- **Kickoff Meeting—**to include Portland Trails and any consultants or partners to develop specific goals, timelines, communication, and project management schedules.
- **Existing Conditions Analysis—**aggregate available data including but not limited to GIS mapping layers for the Stroudwater River Trail and associated connections as identified in the attached map.
- **Review of Draft Materials—**present the project team with at least two opportunities to review draft materials for editing and clarification.

A concurrent but separate design package will be created for way-finding, kiosks, signage and trailhead elements. This may or may not be designed by the same firm, depending on submissions. Please see associated "Trail Way-finding, Kiosk, & Sign Design" HERE.

Deliverables

- Options analysis for the trail routes, which will include existing trail segments, on-street sections and street crossings, access points (trailheads), and new trail segments
- Maps, schematics, and visualizations (photo simulations, renderings, plans) of the proposed trail segments and amenities along their length
- Cost estimations for the trail and its components

- Text and visual materials package to be used to present the project to funders, permitting agencies, contractors, landowners and others
- Barrier analysis including wetlands, steep slopes, road crossings, on-street sections, as well as land ownership and permissions
- Schematics and/or specifications for specific technical sections to assist Portland Trails in managing contractors, which may include material profile/depths, tread and trail widths, maximum slopes, erosion control methods and the like
    1. NOTE: Portland Trails staff have decades of experience in building trails and have developed some specific methods that we have used to build out the trail network incrementally.
    2. NOTE: Thus, we do not need detailed off-the-shelf schematics for every section of trail, instead we hope to acquire a customized and practical set of design elements for the purposes described above.

Budget & Funding

Portland Trails has received funding for these design projects, and will provide staff support as needed, as well as background information, mapping, potential route options, and specifications for existing active transportation trails within our network. We offer a budget of **$25,000** for the following costs:

- Consultant fees for defined services related to the RFQ
- Meeting logistics and costs, including any survey or stakeholder meetings
- Administrative expenses related to data collection, analysis, and reporting

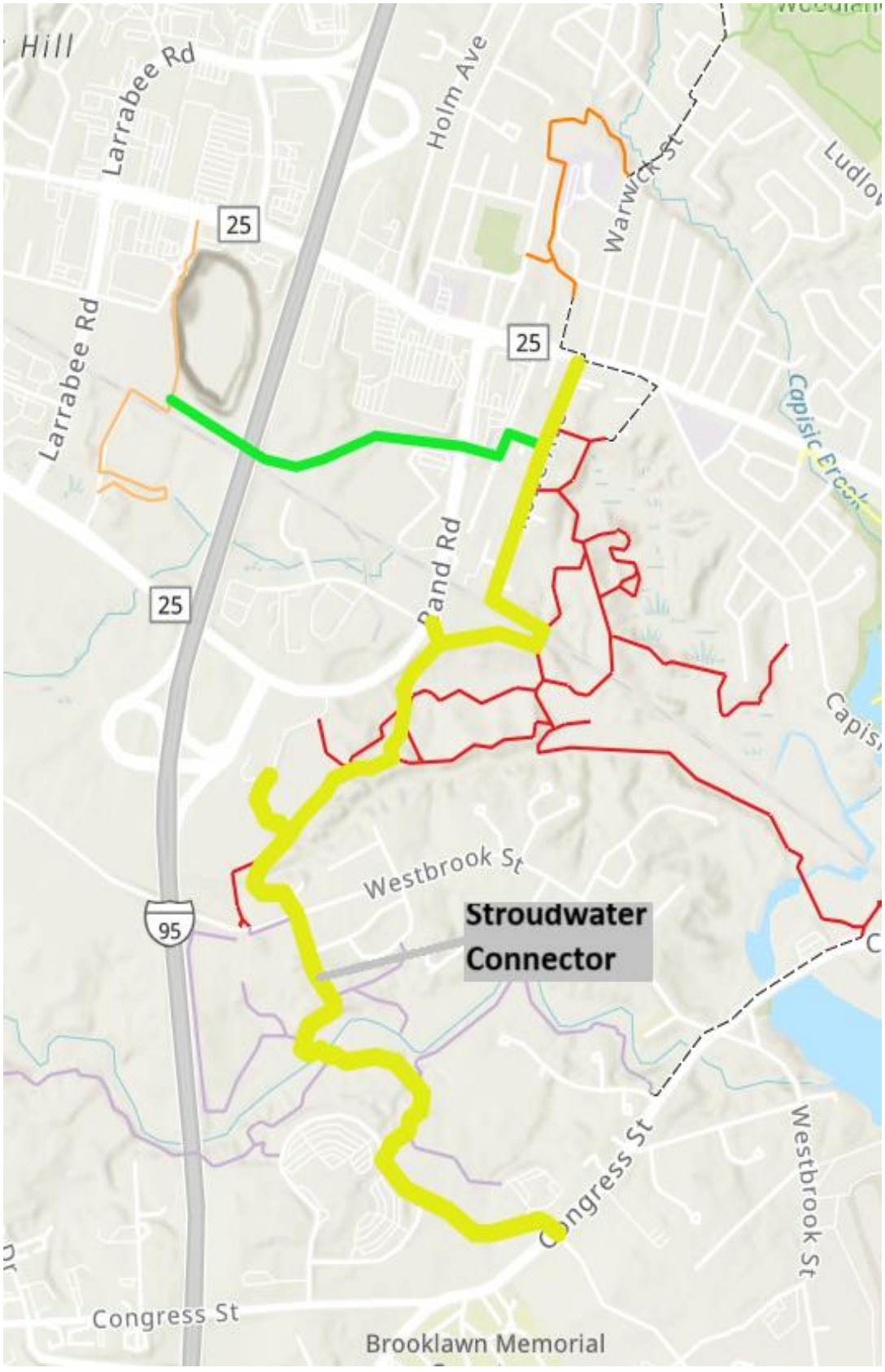
RFQ Submission Requirements

1. Short description of your approach to the Scope of Work and Deliverables, including how contractor will collect and analyze information
2. Examples of similar trail designs and trail route options analysis, if available
3. Brief timeline of proposed work, including timing of data collection, analysis, and final maps and schematics
4. Cost breakdown estimate for the contracted services

RFQ's should be submitted online **HERE**. ***Portland Trails is committed to equity and inclusion, and we encourage women, black, Indigenous and people of color as well as members of other underrepresented communities to submit responses to the RFQ.***

Deadlines & Contact Information

- Proposals must be submitted online **HERE** no later than **March 5, 2025** *(updated from former deadline of February 28, 2025)*
- All deliverables should be completed within 5 months of the final signed contract (most likely mid-late August 2025).
- For any questions or more information, please contact:
  Jaime Parker, Trails and Transportation Manager
  RFQ@trails.org


Hill
Larrabee Rd
Holm Ave
Warwick St
Ludlow
25
Larrabee Rd
25
Capisic Brook
Sand Rd
25
Capisic
Westbrook St
95
Stroudwater
Connector
Congress St
Westbrook St
Congress St
Brooklawn Memorial